



GRAPHIC ARTIST JOB DESCRIPTION

JOB TITLE: GRAPHIC ARTIST
DEPARTMENT: MARKETING

RESPONSIBILITIES

- Collaborate with managers and colleagues to produce design ideas in alignment with requests
- Revise and edit designs for final presentations
- Create digital and social media advertising ads
- Design fresh, new, innovative graphics
- Make edits and quick changes to materials based on feedback and criteria

SKILLS AND ABILITIES

- Proficient with MAC computers
- Excellent project and time management skills
- Strong verbal and written communication skills
- Organized and team oriented
- A keen eye for detail

EDUCATION AND/OR EXPERIENCE

- Adobe Creative Suite: 2 Years (Required)
- Strong Proficiency with MAC
- **Portfolio of work is requested**