



Job Description: Prayer Minister

Job Title: Prayer Minister
Department: Bill Winston Ministries
Status: Full Time

Position Summary

The skill to employ effective prayer and spiritual growth strategies serves as a catalyst in manifesting miracles in the marketplace. This position serves both internal and external community members of Joseph Business School including but not limited to: students, affiliates, graduates, staff, and volunteers. This position also offers prayer to callers through the Bill Winston Ministries Prayer Call Center.

Essential Responsibilities includes but not limited to:

- Proactively contact students/clients to pray and encourage them in completing the program and fulfilling God's destiny for their lives.
- Equip or direct clients to resources (i.e. prayer confessions) that instill a desire to develop a personal commitment to pray consistently and continuously.
- Demonstrate knowledge of the JBS products and services to effectively assist clients with their prayer needs.
- Utilize technology and related software to manage callers and interact efficiently and seamlessly with clients.
- Maintain the prayer database and report on prayer requests, outcomes, and key metrics in a timely and consistent manner.
- Pray in agreement with the Word of God for callers through inbound and outbound calls.
- Other duties as assigned

Key Skills Requirements/Qualifications

- Excellent listening skills and ability to empathize with others
- Knowledge of the Bible and ability to pray concise, scripture-based prayers
- Ability to communicate professionally with good oral and written communication skills, including proper use of sentence structure, grammar, and spelling
- Good computer skills including use of Windows-based operating system, web browser, and email program with ability to learn new software
- Comfortable working at a computer workstation for entire shift
- Strong reading comprehension skills
- Ability to self-manage and take appropriate initiative
- Strong ability to maintain consistent punctuality and attendance
- Ability to work rotational weekends and holidays as needed
- Excellent ability to maintain confidentiality and safeguard sensitive information
- Knowledge of current trends in workplace spirituality and prayer intercession

Education Requirement

- Licensed Minister with business related experience (*preferred but not required*)